

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

FEBRUARY 24, 2015  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Sana G. Booker, Brooke E. Folkers, Tanuja R. Sheth, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. February 17, 2015, Meeting

Mr. Speaker moved to accept the minutes of the February 17, 2015, Board of Works meeting. Ms. Booker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Salary Increase and Increase in Responsibilities: Department Training Instructor – Eric Doyle – Fire

Fire Chief Heath explained that in the past the Department has had six training instructors, and we have condensed those down to three. One of the positions is the Department Training Instructor. He explained that the Department Training Instructor will be keeping the training inline so that it is the same training for all three shifts every month. He requested approval to name Eric Doyle as the Department Training Instructor with an annual salary of \$1,913.63. Chief Heath confirmed for Mayor Dennis that Firefighter Doyle is a State certified training instructor, first class. He also has national certifications. Chief Heath stated that the firefighters are also required to do certain training each month to keep certifications up to date.

Ms. Sheth moved that the salary increase and increase in responsibilities for Eric Doyle be approved. Ms. Folkers seconded the motion.

The motion was adopted.

b. Increase in Responsibilities: Shift Training Instructors – Keith Burton and Joe Heater – Fire

Chief Heath explained that the other two positions are Shift Training Instructors on the B-Shift and C-Shift. He noted that Department Training Instructor Doyle will be in charge of the A-Shift and create the training for the other two shifts. The Shift Training Instructors will implement that training to ensure that all three shifts are training alike. He requested approval for Keith Burton as the B-Shift Training Instructor, and for Joe Heater as the C-Shift Training Instructor. The annual salary for each will be \$582.32.

Mr. Speaker moved that the increase in responsibilities for Keith Burton and Joe Heater be approved. Ms. Booker seconded the motion.

The motion was adopted.

c. Claims

- i. AP Docket \$467,073.82
- ii. PR Docket \$543,862.26
- iii. PR Docket \$240,750.13

Ms. Booker moved that the claims be approved. Ms. Sheth seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

d. Informational Items

- i. Project Payment List – WWTU  
There were no questions or comments about the listing.
- ii. Legal Budget & Expenses – Clerk-Treasurer  
There were no questions or comments about the listing.
- iii. Park Board Dockets  
There were no questions or comments about the listing.

e. Other Items

► Parks Superintendent Fawley reported that there are two construction projects that impact Parks areas. The first is that the Happy Hollow Road project will be utilizing the east parking lot along Happy Hollow Road for locating the construction trailer and using several parking spaces. She stated that during that project, there will be no charge to use the shelter there, but it will be available on a first-come, first-serve basis and people cannot expect full use of the parking lot. The second project starting in the next few weeks is on the trail just north of Memory Gardens at Morehouse Road. A sanitary line is being put in for the Soleado Vista subdivision. The subdivision is in the County, but the trail is the City's. She explained that the trail may be closed temporarily for safety while work is being done close to it.

► Public Works Director Buck stated that as Superintendent Fawley mentioned, the Happy Hollow Road project will be impacting the parking lot at the bottom of the hill. He reported that a pre-construction meeting was held last week with the contractor, so work is beginning to plan the schedule, and work will likely begin on April 6.

► Councilor Hunt reported the Pre-Council is Thursday, February 26, and Council is Monday, March 2. She stated that the Council will be voting on a resolution that has to do with a memorandum of understanding about the State Street restore project. She stated that Council members have had some education sessions with the Engineering and Development Departments and City Attorney Burns to get them up to speed on this project and learning new acronyms.

► Mayor Dennis reported that he will be in Washington D.C. for the rest of the week.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.